



Children's Hospices Across Scotland

Fundraising 2nd Floor, Buchanan Tower,
Buchanan Park, Cumbernauld Road, Stepps, Glasgow G33 6HZ
Tel: 0141 779 6180 Email: support@chas.org.uk Web: www.chas.org.uk

FUNDRAISER AGREEMENT

Thank you for choosing to raise vital funds for Children's Hospices Across Scotland (CHAS) by participating in your chosen event – we are so grateful to have you join Team CHAS!

Fundraising

We ask that you represent CHAS to the best of your ability when fundraising, and to follow the guidance below while trying to raise money through participant in your event:

- Remember to encourage sponsors to tick the Gift Aid box where appropriate on your sponsor form, so that CHAS can reclaim the tax on the gift from HMRC. This could increase your donations by 25%.
- Please ensure that sponsors fill in their name, address and post code on any sponsor forms and send in cheques together with completed forms.
- Do let us know if you need our bank details for any cash donations, you can contact us on this email address - TeamCHAS@chas.org.uk.
- Please make sure you donate any funds raised to CHAS within six weeks of the event date, this is in order for us to thank you properly.
- Make sure that all cheques are made payable to CHAS so we can bank the funds you raise.
- Please do not collect in any public place or hold a raffle without first obtaining the correct licence from the local authority.

Cancellation

Please note that your entry fee is non-refundable unless the event is cancelled due to reasons outwith the control of CHAS.

If you have to pull out of the event for any reason, you must inform CHAS as soon as possible. This will allow us to recover any fees associated with your place, where possible, or give another supporter the opportunity to represent CHAS.

We may ask you to pay a cancellation fee to cover costs associated with your place if it is not cancelled within the allocated time frame, or if we cannot fill the place.

Please note that CHAS may terminate your right to raise funds at any time if we believe you are not representing CHAS to an appropriate standard.

Please confirm that you have read and understood the terms and conditions, and do not hesitate to contact us on TeamCHAS@chas.org.uk if you have any questions.

Keep the joy alive



Fundraising offices in Edinburgh, Glasgow, Kinross, Inverness and Aberdeen - see CHAS website for contact details

Rachel House Children's Hospice at Kinross . CHAS at Home Team . Robin House Children's Hospice at Balloch

Head Office and Registered Office: Canal Court, 42 Craiglockhart Avenue, Edinburgh EH14 1LT



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